

**NORTH WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in The Stables, Back Church Lane, Adel, Leeds, LS16 8DW on  
Monday, 26th March, 2012 at 2.00 pm**

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**MEMBERSHIP**

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

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**Agenda compiled by:  
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**Gerard Watson**

**W N W Area Leader: Jane Maxwell  
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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 6<sup>th</sup> February 2012.</p>	1 - 6

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8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>ENVIRONMENTAL SERVICES: DEVELOPMENT OF THE 2012/13 SERVICE LEVEL AGREEMENT</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the progress made regarding those services previously managed at a city wide level which have been delegated to the Area Committee. In addition, the report seeks confirmation of the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA), which are scheduled to be formally agreed at the June 2012 meeting.</p> <p><b>(Executive Function)</b></p>	7 - 20
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>PROPOSAL TO DEVELOP INTEGRATED HEALTH AND SOCIAL CARE TEAMS</b></p> <p>To consider the report of the Director of Adult Social Services providing detail of work being undertaken in Leeds to improve the effectiveness of health and social care services. The report describes the approach of using demonstrator sites to test out and develop aspects of the model of service.</p> <p><b>(Council Function)</b></p>	21 - 38
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>JOINT STRATEGIC NEEDS ASSESSMENT AND AREA PROFILES</b></p> <p>To consider the report of the Director of Public Health providing an update on the emerging priorities for the Outer North West area flowing from the refresh of the Leeds Joint Strategic Needs Assessment.</p> <p><b>(Council Function)</b></p>	39 - 72

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11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>CHILDREN'S SERVICES PERFORMANCE REPORT TO AREA COMMITTEES</b></p> <p>To consider the report of the Director of Children's Services providing an update on developments within Children's Services, including the progress achieved against the priorities of the Leeds' Children and Young People's Plan. In addition, the report builds upon previous reports presented to Area Committees in 2010 and 2011.</p> <p><b>(Council Function)</b></p>	73 - 106
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>LDF CORE STRATEGY - PUBLICATION DOCUMENT</b></p> <p>To consider the report of the Director of City Development seeking the Area Committee's views upon the Council's Local Development Framework (Publication Draft), in line with the current public consultation exercise which runs from 28<sup>th</sup> February to 12<sup>th</sup> April 2012.</p> <p><b>(Council Function)</b></p>	107 - 126
13	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>WELLBEING FUND BUDGET REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing an update on the current amount of revenue and capital funding the Committee which has been committed and the remaining amounts available via the Area Committee well-being budgets for wards in the Outer North West. It seeks approval for new projects and provides details of small grant applications received since the last Area Committee.</p> <p><b>(Executive Function)</b></p>	127 - 134

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14	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>AREA UPDATE REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing Members with information on a range of Area Committee business, including key messages from forums and sub-groups, together with project and service activity.</p> <p><b>(Executive Function)</b></p>	135 - 158
15			<p><b>AREA CHAIRS' FORUM MINUTES</b></p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) presenting for comment the minutes of the Area Chairs' Forum meeting held on 13<sup>th</sup> January 2012.</p> <p><b>(Council Function)</b></p>	159 - 168
16	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon;		<p><b>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2012/2013</b></p> <p>To consider the report of the Chief Officer (Democratic and Central Services) seeking formal approval of the proposed North West (Outer) Area Committee meeting schedule and associated venue arrangements for the 2012/2013 municipal year.</p> <p><b>(Council Function)</b></p>	169 - 172
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Meeting to elect an Area Committee Chair for the 2012/13 municipal year.</p> <p>(Arrangements to be confirmed, following conclusion of consultation with Committee Members).</p>	
			<p><b>MAP OF TODAY'S VENUE</b></p> <p>The Stables, Back Church Lane, Adel, LS16 8DW</p>	